



The SECU Center for MemoryCare
100 Far Horizons Lane
Asheville, NC 28803
828-771-2219
www.memorycare.org

Dear Family Member:

I appreciated the opportunity to speak with you about our program. Enclosed is the information we discussed. **To schedule your appointment, we must receive the deposit of \$50.00 and the enclosed items that are stapled together within 2 weeks (due _____).** We will call you to schedule an appointment as soon as we receive your deposit and stapled sheets. Currently we are scheduling appointments in the month of _____. We will not deposit your \$50 until the time of your appointment unless you miss the visit without notifying our office. If you are unable to make the appointment and give adequate notice, we will return your deposit or hold it to confirm a rescheduled appointment. If you do not notify us at least 2 business days in advance that you need to cancel, we will retain the deposit unless there is a true emergency. If we do not receive the needed items by the due date, we will assume you are not interested and will notify your referring physician, Dr. _____.

Your \$50.00 deposit will be applied to your caregiver membership fee of \$695 and the remaining \$645.00 will be due at the time of your appointment, unless other arrangements have been made. **Contact our office if you need assistance paying this fee.** Our program is a charitable, non-profit organization committed to spending extensive time with families and patients. We raise support so no family will be denied services due to inability to pay. This fee covers services for the supportive care and training of caregivers over a one year period. Such services include caregiver support, use of our library resources, workshops, and our caregiver training and education course.

We look forward to seeing you and hope our program will be of assistance to you and your family. Please visit our website at www.memorycare.org.

Best Regards,

Kellie Dillingham
Scheduler

Margaret A. Noel, MD
Amy Cohen, MD
Della J. Simon, MD
Stelley Gutman, MD

C. David Johnson, MD
Nikki Gordon, DO
Kellie Kendall, FNP-C

COMPLETE AND RETURN STAPLED PORTION OF THIS PACKET WITH DEPOSIT